

2017 Annual Report
Cedar Heights Community
Presbyterian Church
Cedar Falls, IA

Cedar Heights Community
Presbyterian Church



A place for everyone

+ Cedar Heights Community Presbyterian Church +
Annual Congregational Meeting Agenda
January 28, 2018 – 11:00 a.m.

MODERATOR: *Call to order*

Pastor: We stand on the threshold of a good past and a greater future

People: **for all and everything is in God's hands.**

Pastor: We close a good year and an even more exciting year beckons us ~

People: **a year calling us into God's glorious future ~**

Pastor: a future which invite us to live the dream

People: **to live into God's dream for our congregation**

Pastor: "We know that all things work together for good for those who love God,

People: **for those who are called according to God's purpose."**

OPENING PRAYER

MINUTES

Lee VerMulm, Clerk of Session

REPORTS

Pastors' Reports

Rev. Dr. Dave Kivett, Rev. Johnny Janssen

A staff meeting and ...

2017 REVIEW

Financial Report

Eric Brodahl, treasurer

Willard Jenkins, stewardship committee

ACTION ITEMS

Review / Approve Changes in Pastors' Terms of Call

Don Gottschalk, personnel

2018 PREVIEW

Next Step Forward Committee

Dan Walther

Your ideas for living into our mission & vision

NEW AND UNFINISHED BUSINESS

MEET YOUR DEACON

ADJOURNMENT

***CHARGE AND BENEDICTION**

***POSTLUDE**

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CHURCH OFFICERS - 2018

SESSION

CLASS OF 2018

Eric Brodahl
Kenneth Elgersma
Patty Foster
Sara Goodenbour (youth)
Don Gottschalk
Shelly Mallin

CLASS OF 2019

Barb Dowd
Ingrid Heinen
Willard Jenkins
Sue Loy
Lee VerMulm

CLASS OF 2020

Joan Ackerman
Pam Correll
Troy Garrett
John Harris
Jessica Parker

CLERK OF SESSION: Lee VerMulm

CHURCH TREASURER: Eric Brodahl

BOARD OF DEACONS

CLASS OF 2018

Cassie Beal
Adam Butler
Scott Goodenbour
Tracy Goossen
Sara Gottschalk
John Hall
Hazel VerMulm

CLASS OF 2019

Kim Abbas
Andy Ackerman
Wendy Henderson
Kay Jenkins
Cindy Michael
Linda Walther

TRIBUTE, MEMORIAL & ENDOWMENT

Judy Benson
Eric Brodahl
Gail Carter
Greg Dietz
Craig Foster
Jerry Larson
Nate Northey
Ed Rathmell
Stacy Van Gorp

NOMINATING COMMITTEE

Jacob Baber, co-chair
Clair Brooks
Troy Garrett
Ingrid Heinen, co-chair
Cindy Michael
Marian Larson
Linda Walther

NEXT STEP FORWARD COMMITTEE

Andy Ackerman, Jill Brodahl, Laurel Northey, Robin Phillips,
Lee VerMulm, Dan Walther, Janie Westhoff

2017 MEMBERSHIP STATISTICS

Members Reported to Presbytery on January 1, 2017		389
Members Received in 2017:		
By Profession of Faith	8	
By Reaffirmation of Faith	3	
By Certificate of Transfer	4	
By Affiliation	0	
Other	0	
		<u>+15</u>
Members Removed in 2016:		
By Certificate of Transfer	0	
Dropped from rolls	3	
Deaths	8	
		<u>-11</u>
Members Reported to Presbytery on December 31, 2017		393
Baptisms:		
Infants	0	
Children	1	
Youth	1	
Adults	<u>1</u>	
	3	

CLERK OF SESSION

1. This report includes a summary of all scheduled Session, congregational, and special meetings for the year. Each monthly session report includes information on two items: • new business; • membership numbers for each month.
2. This report does not include repetitive, monthly Session activities such as opening and closing prayers; individual prayers for church members and the church body; financial and treasurer's reports; committee reports; Presbytery activities; bible meditations and more. Complete minutes of all meetings are available in the church office.

JANUARY

- **January 19** — Scheduled monthly Session meeting
 - Rev. Kivett announced he would host an Elder retreat on February 19.
 - During Lent this year, our church developed various prayer resources members used to help them pray more effectively.
 - Session approved a New Beginnings committee request to establish a strategic planning committee to build upon the work done by the New Beginnings house sessions.
 - Elders approved a request for new lavalier microphones for the pastors, worship band members, and other ministry participants.
 - Membership on January 29 was 393.
- **January 29** — Special Session meeting to accept new members
 - This meeting was held to welcome several new members to the congregation. They will be recognized at the 10 a.m. service. New members include: Kate Hahn; Harry and Lynette Banks (letter of transfer); Rebekah Heit.
- **January 29** — Annual Congregational meeting
 - Rev. Kivett opened the meeting with prayer. In 2016 Cedar Heights Community Presbyterian Church mourned the passing of Ruth Downs, Miriam Rodby, and Jim Hart.
 - Bob Cooper presented the treasurer's report.
 - The terms of calls for Rev. Kivett and Rev. Janssen were presented and unanimously approved by the congregation.

FEBRUARY

- **February 2** — Special Session meeting to accept new members
 - Cooper and Jessica Parker, along with their children Raleigh and Jovie, were accepted as new members.
- **February 18** — Session retreat
 - The morning session focused on table groups discussing what they believed God is calling our church to do based on our New Beginning listening sessions last year. Tables shared their discussion results with the larger group of elders.
 - Dan Walter, chair of New Beginnings, shared that the Next Step committee of NB would soon begin working on possibly revitalizing our church mission, vision, and core values statements based on last year's New Beginning listening sessions.
 - Following lunch held at First Presbyterian Church, small groups from each church shared what they learned from their morning discussions.
 - No membership numbers available at this retreat.

MARCH

- **March 16** — Scheduled monthly Session meeting
 - Rev. Kivett presented information about the Cedar Valley interfaith council with

emphasis on various classes held in the Islamic center.

- Rev. Kivett and Rev. Janssen explained the new process for home communion and elders signed up to serve.
- Rev. Kivett reminded elders of the Maundy Thursday service at our church and the Good Friday service at First Presbyterian in Cedar Falls.
- Membership on March 23 was 394.

APRIL

- **April 20** — Scheduled monthly Session meeting
 - Rev. Janssen explained that he was still seeking adult chaperones for the upcoming youth trip.
 - The nominating committee was still seeking an elder to serve on this year's committee.
 - Discussion was held on the possible need to provide more written information about the job description for the offices of elder and deacon, especially prior to calling people and asking them to serve.
 - Rev. Janssen reported on early feedback from those serving home communion.
 - Membership on April 20 was 393.

MAY

- **May 25** — Scheduled monthly Session meeting
 - Rev. Janssen reported that our new confirmands will be submitting written answers to his questions regarding their faith journey. Those confirmands include: Lauren Lilly, Alexa McNally, Kenzie Michael, Ryan Westhoff, Libby Johnson, Sara and Michael Goodenbour.
 - All confirmands were unanimously approved.
 - Membership on May 25 was 392.

JUNE

- **June 4** — Special Session meeting to accept new confirmands
 - This meeting was held to meet the new confirmands as they are being welcomed into church membership today.
- **June 11** — Congregational meeting
 - This meeting was held to vote on the seven nominated individuals for next year's nominating committee. Those individuals are: Session representatives: Jake Baber, chair; Ingrid Heinen; Deacon representative, Marian Larsen; at-large representatives: Cindy Michael, Clair Brooks, Linda Walther, Troy Garrett. The congregation voted unanimously in favor of this slate of candidates.
- **June 15** — Scheduled monthly Session meeting
 - The Session met with Revs. John Molacek and Pat Gadelman for its triennial visit with Presbytery. Elders responded to several questions posed by the Presbytery representatives inquiring about the state of our church.
 - Rev. Kivett left the room to provide an opportunity to evaluate him for the Presbytery. Dave Kivett was given a "thumbs up" response by the elders.
 - Rev. Kivett reviewed important events for the remainder of the 2017 church calendar.
 - The Next Step Forward committee reported that a revised mission statement will be presented to the church this Fall. Current work proceeds on any revision to the church Core Values and Vision statements.
 - Membership on June 15 was 399.

JULY — No Session meetings

AUGUST

- **August 17** — Scheduled monthly Session meeting

- The Next Step Forward committee brought the Session up-to-date on their summer work. They plan a series of small group listening sessions to gather responses to the NSF work to revise our church's mission, vision, and core values statements.
- Session approved a request to schedule two congregational meetings to elect 2018 church officers and to welcome new members.
- Rev. Kivett led a discussion on how best to fund a variety of needs of the church, with the possibility of having a capital campaign to fund those needs at one time.
- The ice cream social netted about \$1,200 (up about \$400 from last year).
- Membership on August 17 was 392.

SEPTEMBER

- **September 17** — Special Session meeting for new member baptism
 - Rev. Kivett introduced Darla Axline who was requesting adult baptism. The Session unanimously voted to accepted Darla's request for baptism.
- **September 21** — Monthly scheduled Session meeting
 - Rev. Kivett led a discussion of how best to fund a variety of emerging financial needs. Elders discussed having a capital campaign in 2018 to raise funds for these needs instead of trying to pay for them individually as money became available or tapping the endowment fund to pay for them.
 - Rev. Kivett suggested that Session begin thinking about what needs we have that could be part of a capital campaign. Individual elders cited the examples of the need to update and modernize the youth room and the frequently mentioned need to expand our south entrance with a covered walkway and new entrance.
 - This planning should include the cost any programmatic ideas that come from our new vision and mission statements.
 - Rev. Kivett led a brief discussion of the importance of all church committees spending time together to more fully develop relationships between all partnering church committees.
 - Rev. Kivett expressed that we probably need to have a conversation about "the different pots of money we have" so we can always maintain clear communication about our financial health.
 - Membership on September 21 was 398.
 - **September 24** — Congregational meeting for election of new church officers
 - This congregational meeting was held to vote on the slate of candidates for deacon and elder beginning the year 2018. Nominees included: For the office of elder: Joan Ackerman, Troy Garrett, Sara Goodenbour (youth), John Harris. For the office of deacon: Kim Abbas, Andy Ackerman, Wendy Bland-Henderson, Kay Jenkins, Cindy Michael, Linda Walther. The congregation voted unanimously in favor of this slate of candidates.

OCTOBER

- **October 5** — Special Session meeting (prior to Kirk at Work)
 - Rev. Kivett introduced two matters for session approval tonight: 1) the recently revised new church vision statement. (2) a request for a congregational meeting on October 22, 2017, to vote on the remaining nominees for next year's elders and deacons. Both matters received unanimous approval.
- **October 19** — Monthly scheduled Session meeting
 - Early ideas for a possible 2018 Capital Campaign were discussed. Rev. Kivett explained his interest in identifying a number of smaller financial needs and placing them together in a

single campaign for funds. This would allow the church to complete a number of smaller tasks together instead of repeatedly paying for numerous needs by themselves.

- Rev. Kivett posed these questions to the Session: What needs come to mind now? How can we best complete some early planning on this project? What should we do next? Elders felt the best approach would be to ask the Next Step committee to start the process.
- Rev. Kivett led the Session in a discussion of how we can make our meeting more productive and possibly reduce the number of meetings.
- Membership on October 19 was 397.
- **October 22** — Congregational meeting
 - A congregational meeting was held to vote on the final slate of candidates for deacon and elder beginning the year 2018. Those nominated include: For the office of elder: Pam Correll and Jessica Parker. For the office of deacon: Sara Gottschalk and Hazel VerMulm. The congregation voted unanimously in favor of this slate of candidates.

NOVEMBER

- **November 16** — Monthly scheduled Session meeting
 - Conversation continued from last month's discussions about how to get more out of meetings. Elders discussed a new meeting schedule proposed by Rev. Kivett.
- Rev. Kivett led a discussion on how we as Christians should "do" ministry in a violent world. What is God calling us to do? Elders thought we should focus on what we *can* do to help the congregation attend to society's problems.
- Committees were reminded of their New Beginnings homework. Rev. Kivett updated everyone on the New Beginnings work and encouraged everyone to think, discuss, and pray about what our church should do in the future to best accomplish our church's new mission, vision, and core values statements.
 - Elders discussed a proposal to buy equipment needed for live streaming our sermons. Rev. Kivett reviewed the reasons for live streaming, which included people looking for a church; connecting to people, keeping snowbirds in touch with the church. After discussion, a motion was made and seconded to buy the needed equipment.
 - Membership on November 16 was 394.

DECEMBER

- **December 3** — Session and Board of Deacons Joint Meeting
 - Elders and deacons held a noon luncheon together in Fellowship Hall with newly-elected church officers for 2018.
 - At tables, elders and deacons listened to incoming officers explain their answers to a variety of questions on Presbyterian church history and polity.
 - Each incoming officer spoke briefly about his or her faith journey to the larger group of elders and deacons.
 - Upon voting, all new officer candidates were approved by acclamation. Rev. Kivett expressed thanks to all officers who were completing their terms.
 - Rev. Kivett reminded all elders and deacons of their homework related to the revised church Mission and Vision statement. That work is to be completed by end of January 2018.
 - Membership on December 31 was 393.

Faithfully submitted, Lee VerMulm, Clerk of Session

**Cedar Heights Community Presbyterian Church
Congregational Meeting
January 29, 2017 - 11:05 a.m. - Sanctuary**

1. The congregation meeting was called to order by Rev. Dave Kivett. A quorum was declared present for the meeting to continue.
2. Rev. Kivett opened the meeting with a "Prayer for the Saints." In 2016 Cedar Heights Community Presbyterian Church mourned the passing of Ruth Downs, Miriam Rodby, and Jim Hart. The congregation sang verse 1 of the song "All the Saints."
3. The previous congregational meeting minutes were approved. Before turning to new business, Rev. Kivett called attention to the 2016 Annual Report. Copies were made available in the Commons and also were handed out to church members before new business began.
New Business Included:
 - Bob Cooper gave the treasurer's report, referring the congregation to that report in the Annual Report. In his report, Elder Cooper expressed that the church's budget situation for 2017 looks great. He concluded by saying "It's a blessing to be such a good financial condition."
 - One question was asked and answered about how our excess cash was being handled. That money is in savings accounts to be held until and if that money is needed.
4. The terms of calls for Rev. Dave Kivett and Rev. Johnny Janssen were considered next. With the pastors absent, the congregation was referred to page 37 in the annual report explaining the terms of call.
 - Elder Don Gottschalk review the terms of calls.
 - The pastors will be provided a 3% increase in salary consistent with other staff.
 - Following the review of terms of calls, a motion was made and seconded that the congregation accept said terms of calls. The vote was unanimous in favor of the terms of calls.
5. After Rev. Kivett closed with prayer, the meeting was adjourned.

Faithfully submitted,
Lee VerMulm, Clerk of Session

**Cedar Heights Community Presbyterian Church
Congregational Meeting
June 11, 2017 — 11:05 a.m. — Sanctuary**

A congregational meeting was held June 11 to vote on the seven nominated individuals for the 2017-2018 nominating committee. Those individuals are:

Session representatives: Jake Baber, chair; Ingrid Heinen; Deacon representative, Marian Larsen; at-large representatives: Cindy Michael, Clair Brooks, Linda Walther, Troy Garrett.

The congregation voted unanimously in favor of this slate of candidates.

Rev. Dave Kivett closed in prayer.

Faithfully submitted, Lee VerMulm, Clerk of Session

**Cedar Heights Community Presbyterian Church
Congregational Meeting
September 24, 2017 — 10:00 - 11:00 a.m. — Sanctuary**

A congregational meeting was held September 24 to vote on the slate of candidates for deacon and elder beginning the year 2018. A quorum was declared by Rev. Johnny Janssen. Jacob Baber and Troy Garrett chaired the meeting. Those nominated include:

For the office of Elder: Joan Ackerman, Troy Garrett, Sara Goodenbour (youth), John Harris.

For the office of Deacon: Kim Abbas, Andy Ackerman, Wendy Bland-Henderson, Kay Jenkins, Cindy Michael, Linda Walther.

The congregation voted unanimously in favor of this slate of candidates.

Rev. Johnny Janssen closed in prayer.

Faithfully submitted,
Lee VerMulm, Clerk of Session

**Cedar Heights Community Presbyterian Church
Congregational Meeting
October 22, 2017 — 9:50 - 11:00 a.m. — Sanctuary**

Election of the final slate of deacons and elders. Revs. Dave Kivett and Johnny Janssen presiding.

A congregational meeting was held October 22, 2017, to vote on the final slate of candidates for deacon and elder beginning the year 2018. A quorum was declared by Rev. Dave Kivett who opened with prayer. Marian Larson and Jacob Baber chaired the meeting. Those nominated include:

For the office of elder: Pam Correll and Jessica Parker.

For the office of deacon: Sara Gottschalk and Hazel VerMulm

Motions were made and seconded to vote on these individuals. The congregation voted unanimously in favor of this slate of candidates.

Rev. Johnny Janssen closed in prayer.

Faithfully submitted,
Lee VerMulm, Clerk of Session

PASTOR'S ANNUAL REPORT

I write this report the first week in January while working on worship for one of my favorite Sundays, the Baptism of the Lord Sunday. It is how we begin the new year – remembering Jesus's baptism, remembering our own baptism and what it means, recommitting ourselves to the ministry God sets before us. A favorite song / anthem for that Sunday in particular is 'I'm Going on a Journey.'" That song also features my favorite tune name ... Wet Saints.

That notion of a journey is a good way to start a new year, any year. It works particularly well as a way to think about 2017 and 2018. We've spend three years in ministry together, walking and working together. This year has been a year for stopping and asking for directions. We listened to the Holy Spirit by listening to each other. We wrapped up the New Beginnings conversations taking a closer look at our community. We've transitioned into a more in depth process of discerning what God is calling us to be and do as this 'place for everyone.

The Next Step Forward committee has continued that listening and has crafted new mission and vision statements for this church. I am so very thankful for their energy, intelligence, imagination and love in leading this discernment process. Please join me in offering our thanks and ongoing prayers for their ongoing work to Dan Walther (chair), Andy Ackerman, Jill Brodahl, Laurel Northey, Robin Phillips, Lee VerMulm and Janie Westhoff. Below are the mission and vision statements they drafted and the Session adopted.

Mission Statement *Grounded in grace, God calls us into fellowship as disciples of Jesus Christ and sends us into the world to love and serve our neighbors*

Vision Statement *As instruments of God's peace, we seek to be a place for everyone, bearing witness to the love of Jesus Christ to all people in all places, trusting that with an extraordinary God, all things are possible.*

These statements will serve as a foundation and guide for our journey, our ministry together, going forward. We are open to new possibilities and new opportunities while at the same time rooted in what we have done and done well to the glory of God. For me as one of your pastors and a fellow sojourner, that ongoing and open work has included

Worship – Our chief end is to glorify and enjoy God forever!

Regular worship leadership with a wonderful staff and music ministry

A full summer of worship together at 10:00 (two styles, one service, one people)

Nurture – This includes Wednesday nights, Sunday mornings and everything in between.

Our Theology Pub conversations have been helpful dialogues on multiple issues

Care – A ministry of presence, especially in times of need and transition.

Hospital visits, home visits, lunch get-togethers

Lots of good food and fellowship

Service – Work as a co-chair of the Cedar Valley Interfaith Council.

Serving as one of the cooks for our Sunday Supper community meal with other PCUSA churches (we are serving @ 150 people good food and fellowship each week)

I thank God for you and for calling us to ministry together. I am excited to see how the Spirit leads us following Jesus Christ who is very much living large and on the loose.

A handwritten signature in black ink, appearing to read "D. M. S.", located in the center-right of the page.

ASSOCIATE PASTOR'S ANNUAL REPORT

Family of faith,

I'll cut right to the chase, my friends—2017 was a difficult year in ministry, not only for my own ministry (I surmise), but also for many pastors around the United States. From my perspective, 2017 came with (what appeared to me) an unprecedented amount of cultural and political division and even animosity. Couple this with a spike in tragic mass shootings and natural disaster after natural disaster (which seemed to exacerbate existing divisions), this past year necessitated a consistent message of hopeful fortitude from the pulpit, the Church, and different faith communities.

To be honest, 2017 at times felt like a drawn-out crucible—perhaps God bringing me through the “refiner’s fire”. I knew 2017 would be filled with more opportunities to learn and grow pastorally, I just didn’t know how numerous these would be. Make no mistake, I am incredibly grateful for these opportunities, despite the difficult circumstances from which many of them arose.

For example, this past year gave me the chance to expand my ability pray in a more “off the cuff” manner—weaning myself off of writing everything down in worship. The events of 2017, I believe, called for a more Spirit-led, from-the-heart kind of speaking in worship. Thus, I am thankful for God’s guidance and the support of this community in enabling me to step more and more out of my comfort zone.

Over the past year, I have felt myself becoming more comfortable in leadership roles, discovering and living into my own leadership style. I believe I have learned, specifically, to hold myself more accountable and to pass along this sense of accountability to the Board of Deacons and the Christian Education committee. These two bodies have significantly improved their vision, particularly with regard to planning ahead months in advance, rather than weeks in advance.

I am, perhaps, most grateful that I have made great strides towards my primary goal this past year—to establish and build relationships with the people of this community—to learn about them and meet them at their point of need. Now that we are past the “honeymoon” period and that “new pastor smell” has worn off, I can still say that this community embraces and trusts me.

I thank God every day for what a privilege it is to share in the ministry of Jesus Christ with such a compassionate body of believers—for what a privilege it is to pray with them, lead them in worship, mourn with them, and to celebrate the presence and peace and light of Christ in the darkness.

Finally, I would like the congregation of this church to know that I have felt your love and even your forgiveness when I’ve come up short, and I bear witness to this place truly being “a place for everyone”—particularly in such a contentious and divisive time in our nation’s history. My hope is the same as last year: that with God’s help, we will work together in proclaiming and modeling an even more invitational, peacemaking, reconciling, and breach-repairing gospel of Jesus Christ in 2018.



DIRECTOR OF MUSIC

The SANCTUARY CHOIR provided anthems and assisted with congregational singing at the 9:00 traditional service during the months of September through April. Special services included:

- Maundy Thursday – joint choir with First Presbyterian, Cedar Falls
- Easter – accompanied by the Metropolitan Brass Quintet
- Music Sunday
- Christmas Cantata
- Christmas Eve

The majority of our choir members are retired and enjoy the opportunity of travel and warmer climate throughout the winter months. We rely heavily on our hired section leaders, to whom we are most grateful: MaKayla McDonald and Jordyn Beranek, soprano; Leia Lensing, alto; Andy Cutler, bass. Holly Koffron served as accompanist from January – May, and we welcomed new accompanist Rebecca Buseman in September.

We welcomed Karen Mitchell and Scott Fortune to the choir this year and absolutely love having added voices!

Each year there are a number of people who add in to the choir for the Christmas Cantata. This year's cantata was "Hasten to Adore Thee". Additional singers were: Brad Carter, Mark Witmer, Scott Fortune, Deb Young, Laura Young, along with UNI students Dan Vickers, Lauren Soukup, Mallory Vallentine, Dakota Andersen, Jonathan Norris, Coren Hucke and Gail Carter. Instrumentalists were: Coren Hucke, Gail Carter, Mary Bellone, Austin Jacobs, Isaak Sund, Megan Grey, Sarah Larson, and John Wiles.

Unique to CHCPC is the balance of men and women in the choir. In my 44 years of involvement with church music, in no other church have the tenors and basses consistently outnumbered the altos and sopranos. And while it is wonderful to have so many tenors and basses (they are such fun individuals!), we do struggle some weeks to have enough women to sing the anthem on a Sunday morning. Would you be willing to give choir a try? We're nice. We're fun. We care about each other. And we provide an important service to the worship experience.

Sanctuary Choir members in 2016 were: Sopranos – Jordyn Beranek, Barb Dowd, Kate Hahn, MaKayla McDonald, Karen Mitchell, Laurel Northey, Betty Zeman. Altos – Joan Ackerman, Santha Kerns, Leia Lensing, Jean McDonald, Lexi Plumb. Tenors – Dave Andreasen, Jeffrey Brich, Art Cox, Don Gottschalk, Nate Northey, Julian Olson. Basses – Andy Ackerman, Bob Cooper, Andy Cutler, Scott Fortune, Jim Kerns, Gordy Koch, Jerry Larson, Jerry Purcell, Lee VerMulm.

While we do not have a children's choir which meets regularly, we look forward to and enjoy the participation of the children in the Christmas Cantata. This year's singers were: Jackson Baber, Anna Brodahl, Matthew Brodahl, Marie Darst, Maya McNally, Piper McNally, Jovie Parker, Raleigh Parker.

WORSHIP BAND provided music and accompaniment for the 11:00 non-traditional service, and the combined 10:00 summer services. The structure of the Worship Band changes weekly, dependent on who is available which week. I am thankful for the following Worship Band members: Singers – Kristen Ehlers, Tim Klatt, J'Kalein Madison, Sharon Porter, Mark Witmer. Instrumentalists: Rod Latch, drums; Kim Latch

and Gail Carter, synthesizer; Kailey Stiers, bass guitar and viola; Jill Brodahl, violin; Jazmine Spurrier, congas; Loreena Hucke, acoustic guitar. We always look forward to and enjoy the times when our youth are able to participate: Sara Goodenbour and Libby Johnson.

As with Sanctuary Choir, the Worship Band is indebted to the many UNI students who have filled in on a regular basis throughout the year: Loreena Hucke, Nick Schumacher, MaKayla McDonald, Leia Lensing, Andy Cutler, Dakota Andersen, Dawn Vickers.

The heroes of the 11:00 service are the soundboard and PowerPoint people. They are vital to the worship band and the 11:00 non-traditional service. Sharon Porter, Troy Garrett, Linda Walther, Mick Stiers, Judy Stiers, Craig Foster, Patty Foster.

9:00 soundboard operators are Barb Dowd, John Harris, Jonas Walther, Chad Abbas.

Summer Special Music: during the months when the choir is off, we enjoy the talents and offerings of vocalists and instrumentalists who offer special music. Our thanks for this year's musicians: J'Kalein Madison, Sara Goodenbour, Michael Goodenbour, OK Factor, Dawn Vickers, Nick Schumacher, Kailey Stiers, Jean McDonald, Jeffrey Brich, Joan Ackerman, Kate Hahn, Mark Lane, Leia Lensing, Chris Knudson.

My thanks to the Worship Committee (Patty Foster, Lee VerMulm, chairs) who supported the musicians and myself throughout the year. I offer thanks to all the musicians who gathered, week after week, to rehearse and provide music for our worship services. My thanks to the staff and to you, the congregation of CHCPC, who provide funds in our budget to allow for the hiring of singers and instrumentalists to supplement and complement the Sanctuary Choir and Worship Band.

Sue Feltman
Director of Music

CHRISTIAN EDUCATION—CHAIR'S REPORT

Mission: Provide a welcoming environment that fosters relationships while unlocking the mysteries of scriptures and our faith in an interactive ministry.

Committee: The 2017 Christian Education Team consists of Elders Kenneth Elgersma, Martha Caster, Ingrid Heinen, and Ryan Westhoff; staff members Janelle Darst and Johnny Janssen; along with Cassie Beal, Julie Book, and Sally Goodenbour. We extend a big thank you to all who have volunteered to help with educational opportunities during this past year; your faith, enthusiasm, hard work and many volunteer hours provided a variety of opportunities to our church families.

SUNDAY MORNINGS

We offer a variety of faith forming opportunities on Sunday mornings for both children and adults. Sunday School classes for PreK-K, 1st - 6th grades, Jr. High, and Sr. High were offered in 2017. We continued to use the Presbyterian curriculum, "Growing in Grace and Gratitude" in our PreK - 6th grade classes. Each session is based on Bible stories that reveal God's grace. The lessons are rooted in the foundation of Presbyterian identity where God's grace and our gratitude are the heartbeat of our faith, life, and worship. Junior and Senior high students have a time to discuss their week and engage in Bible study. In addition to these opportunities, Janelle Darst leads Worship Explorers during the 11 a.m. service for children 3rd grade and below. The children are out of worship only during the sermon. The children return to church during a song, immediately following the sermon to sit with their families. This way they get to experience the prayers, offering and communion. The curriculum used is called "Gateways to Worship". It is a program of worship activities designed to help children grow as worshipers and to equip them to participate in worship.

During our 9 a.m. service, 4th-6th graders are given a special role in worship leadership, serving as Acolytes who draw us into the light of Christ as we begin worship and remind us Christ's light goes with us when we leave.

We continue to offer a variety of faith formation opportunities for adults. We have started a variety of Sunday School mini-series, such as the 3-week series on Inclusion of the Differently-Abled, interspersed with "Talk About the Text" series for those who would like to discuss the sermon text more informally and in-depth. Those interested in an informal discussion of a wide variety of topics meet downstairs with the Over the Coffee group.

The Junior/Senior high students continue a book-based curriculum by author Rebecca Kirkpatrick entitled *100 Things Every Child Should Know Before Confirmation*, intended to prepare students for Confirmation class in 2017. The book is also a great refresher for those who have already gone through being confirmed.

All of these wonderful moments of learning and growth are only possible because of the strong commitment of our congregation to be people who nurture, inspire and empower one another to live lives of discipleship. Many faithful minds, hearts, and souls are put into the work of forming disciples here at Cedar Heights. We are ever grateful to each person who has contributed in ways big and small to our ministry of education and formation. We are always open to input from members of our congregation. If you have a topic or matter you would like to explore, please contact one of our Christian Education members or the pastors.

WEDNESDAY NIGHTS AT CEDAR HEIGHTS

Wednesday nights offer a time of family fellowship with opportunities for children to grow in their faith and parents to connect with one another. Each Wednesday families volunteer to prepare and serve “family style” a meal in Fellowship Hall. After the meal, children 3rd grade and below spend time with Janelle learning about different Bible stories using Whirl curriculum provided by Spark House publishing. Our 4th - 6th graders join for a time of learning, fun, and fellowship using the *Connect* curriculum by Spark House publishing. While all of this happens our wonderful parents clean up from dinner and enjoy a time of discussion and fellowship. After the meal, junior and senior high meet in the youth room. We also do service and outreach projects during Wednesday Nights with the Youth Program and the Children’s Program. We also rehearse for the youth-led Christmas service, and sometimes we just have fun, like our Thanksgiving Feast and Year End Picnic.

SUMMER ACTIVITIES

Great Escape and Montreat continue to be highlights of the summer for our youth. This is a really valuable time that the youth really enjoy and grow through.

We partnered again this year with First Presbyterian Church, Cedar Falls, for our summer programming. Instead of doing a traditional VBS which focusses primarily on kids, we had programming for the whole congregation on three consecutive Sundays. After both church’s worship services, both congregations got together for a combined lunch (one week at First Presbyterian, another at Cedar Heights, and finally at Overman Park), followed by a “marketplace” style exploration of what life in biblical times was like. One of many highlights was the pottery workshop that Jim Kerns ran.

CONGREGATIONAL INVOLVEMENT

CHCPC is able to offer a wide variety of faith growing opportunities because of our many dedicated volunteers, leaders, teachers and organizers ready to work and share new ideas. Our committee wishes to thank you for offering your gifts and talents. There really is “A Place for Everyone” working with the children, youth, and adults at our church. To join in on any of these special opportunities or become a member of the C.E.Team please let a Christian Ed Committee Member or Pastor Dave know.

Respectfully submitted,
The Christian Education Committee

CHRISTIAN EDUCATION—STAFF REPORTS

Mission: Provide a welcoming environment that fosters relationships while unlocking the mysteries of scriptures and our faith in an interactive ministry.

Committee: The Christian Education Team consists of Elders Kenneth Elgersma, Martha Caster, Ingrid Heinen and Ryan Westhoff; staff Members Janelle Darst and Johnny Janssen; along with Cassie Beal, Julie Book, and Sally Goodenbour. We extend a big thank you to all who have volunteered to help with educational opportunities during this past year; your faith, enthusiasm, hard work and many volunteer hours provided a variety of opportunities to our church families.

SUNDAY MORNINGS

We offer a variety of faith forming opportunities on Sunday mornings for both children and adults. Three Sunday School classes for children and youth were offered in 2016: PreK-1st, 2nd-5th grades and Jr. High/Sr. High. We continued to use the Presbyterian curriculum, “Growing in Grace and Gratitude in our PreK - 5th grade classes. Each session is based on Bible stories that reveal God’s grace. The lessons are rooted in the foundation of Presbyterian identity where God’s grace and our gratitude are the heartbeat of our faith, life, and worship.

In addition to these opportunities, Janelle Darst leads Worship Explorers during the 11 a.m. service for children 3rd grade and below. The children are out of worship only during the sermon. The children return to church during a song, immediately following the sermon to sit with their families. This way they get to experience the prayers, offering and communion. The curriculum used is called “Gateways to Worship”. It is a program of worship activities designed to help children grow as worshipers and to equip them to participate in worship. The goals are (1) to offer children an opportunity to worship God in their own way and (2) to introduce children to worship in the sanctuary by doing the following:

- Exploring the five movements of worship
- Exploring and observing the sacraments
- Learning the Lord’s prayer and doxology
- Hearing church music and learning a few hymns
- Exploring the seasons of the church year

The attendance averaged 10 children.

Over the course of 2017, the Oxygen class decided to (for all intents and purposes) disband in favor of simply fellowshipping with one another during the Sunday school hour.

An effort was made by the Christian Education committee in 2017 to provide more opportunities for adult education, taking the form of several “mini-semesters” (several Sundays in succession where a class would be held in Fellowship Hall), beginning in the fall semester. The fall semester would begin with a “Rally Day” (September 10) in order to outline all the upcoming educational opportunities for the semester (and get people excited and signed up). These opportunities would include courses on how to use social media (September) and celebrating/including the differently-abled (October).

Beginning in late October, Dave began a Sunday school class called “Talk About the Text” to fill the gap left by the “Grand Sweep” Bible study. This class offers conversation about the texts to be preached on that Sunday, with nine o’clockers receiving a review and eleven o’clockers receiving a preview. Johnny has filled in for this class when necessary.

The junior/senior high students continued the book-based curriculum by author Rebecca Kirkpatrick entitled *100 Things Every Child Should Know Before Confirmation*, intended to prepare students for Confirmation and also provide a refresher for those already confirmed. Students were usually prompted by various YouTube media to convey the story of Scripture and facilitate discussion. Sunday school volunteers for the year included Lesley Johnson, Linda Walther, Sally Goodenbour, Ingrid Heinen, John Harris, and Cassie Beal.

WEDNESDAY NIGHTS @ CEDAR HEIGHTS

Wednesday nights offer a time of family fellowship with opportunities for children to grow in their faith and parents to connect with one another. Each Wednesday families volunteer to prepare and serve “family style” a meal in Fellowship Hall. After the meal, children PK-1st grades and 2nd – 5th grades spend time with teachers learning about different Bible stories using Whirl curriculum provided by Spark House publishing.

The beginning of the Wednesday night program in 2017 began with an effort to give the senior high students time apart from their junior high counterparts—time for more in depth conversation. The time frame was consistent—6:00-6:30 meal, followed by brief devotional, games/activities until 7:30, and senior high time 7:30-8:00.

Highlights of the spring semester included kicking things off with a “board game” night (January), following with a “Parents’ Night Out” fundraiser in February, a presentation by Beth Ehlers about Lakeshore Center (March), a service night at the Northeast Iowa Food Bank, a hayride at the Feltman farm, and an “end-of-the-year picnic” on April 26.

Wednesday night programming resumed September 13 after the summer hiatus, kicking off with a karaoke night catered by Chic-Fil-A. Other highlights of the fall semester included a backyard nature maze at the Rathmell residence in October, a service night of assembling hygiene kits on All Saints’ Day, and a Thanksgiving potluck celebration on November 15.

We had 30+ children and youth plus many parents and leader volunteers meet each Wednesday in December for supper and Christmas program rehearsal. Immense gratitude is due to our Christmas program directors: Cassie Beal, Julie Book, and Sally Goodenbour.

The many opportunities our children explore during WN@CH are possible only because of our many dedicated parents and volunteers. The CE committee wants to offer each of them our thanks!

NUSERY CARE

The nursery continued to be a busy place. The average Sunday attendance was down since many of the ‘usual’ attendees have moved up to going to Worship Explorers. There are three nursery workers that rotate for Sunday mornings and work Wednesday evenings.

SUMMER ACTIVITIES

For the junior and senior high youth, the summer months were primarily characterized by three big events. First: We had five senior high students (Grace Kivett, Libby Johnson, Alex Qualls, Ryan Westhoff, and Skye Rasmussen) attend the week-long youth Conference in Montreat, NC in June. These five were chaperoned by Judy Klepfer and Johnny Janssen. The theme was “A Missing Peace” and emphasized how young people can be peacemakers in a contentious world. The week was a ton of fun—full of meaning, discussion, tears, laughter, and ENERGIZERS!

Second: We had nine junior high youth (Hana Miller, Parker McNally, Kyle Westhoff, Cadie & Maddie Knock, Sara & Michael Goodenbour, Jules Fromm, and Eli Johnson) attend The Great Escape (Green Lake, WI) for a week in July, accompanied by Johnny Janssen and Cindy Klatt. The theme of 2017 was "The Great Escape," and speakers expounded upon Biblical stories about running away from the Lord and escaping dangerous situations. The week was packed with team activities, loud and pumped up praise bands, banana boats, a candlelight dedication night, an "escape room," hilarious skits by the staff in our corporate gatherings, a social dance night, all culminating in a giant free-for-all shaving cream war!

Third: Several junior and senior high youth accepted the invitation for a day of well-mannered frivolity at Adventureland in Des Moines (July 27th). Many of the youth also attended a Waterloo Bucks baseball game on June 7.

IT WAS A WHOLE NEW TAKE ON VACATION BIBLE SCHOOL! Instead of a traditional Vacation Bible School, we conceptualized 'Summer Sundays in Scripture' (SSIS). We continued our great partnership with First Presbyterian (CF) and planned activities on three consecutive Sundays in July. Each **Sunday** involved a meal and fellowship and then several stations/booths that featured Scripture-based activities. Participants young and old were put into tribes to travel the marketplace together.

Old Testament - Sunday, July 16 at CHCPC

Featuring the "Potter & the Clay", the "Sinful Archer", the "Music-maker", the "Jewelry Merchant", the "Weaver" and the "Beggar".

Time of Jesus - Sunday, July 23 at First Presbyterian (CF)

Featuring the "Roper-maker" and the "Carpenter" the "Herbalist/Spicer" and the "Dancer".

Early Church - Sunday, July 30 - Joint service with First Presbyterian in Overman Park. Following a potluck meal, activities of Early Church were enjoyed by young and old.

YOUTH MINISTRY

Apart from Summer activities and regular Wednesday night programming, the youth were involved in two wonderful mission opportunities in October: The CROP Hunger Walk, as well as Feed My Starving Children, where the youth packed many meals for peoples of developing nations. Youth of all ages also participated in the assembling of hygiene kits.

December was ripe for many exciting youth ministry opportunities. The Christmas program, in particular, gave children of all ages the opportunity to lead the congregation in worship through song, drama, and liturgy on December 17th. Four rehearsals were conducted in order to prepare for the Christmas program (*Twos the Night Before*), which largely replaced Wednesday nights for the month of December.

Additionally, separate lock-ins were held for the junior and senior high youth this year. Two lock-ins were held each semester (April 21 & May 5, October 20 & 27).

Confirmation classes began in 2017 on January 8 and continued weekly on Sunday afternoons through May 21. The course utilized a 17-lesson video based curriculum by Theocademy, developed for youth within the PC-USA. Johnny Janssen taught this course along with Cindy Klatt. The 2017 Confirmation

class included Michael and Sara Goodenbour, Libby Johnson, Lauren Lilly, Alexa McNally, Kenzie Michael, and Ryan Westhoff. These students were confirmed in worship on June 4, the Day of Pentecost.

LOOK TO 2018

The New Year will see a return to Montreat and The Great Escape in the summer months for the senior and junior high youth, respectively, as well as continue the Sunday school curriculum introduced in 2017. Two lock-ins (one for junior high and one for senior high) will continue to be offered each semester.

The Christian Education committee will offer two “mini-semester” courses in the spring—one focused on “seeking Sabbath” in a busy world, and one focused on living out one’s faith in the workplace.

A greater effort at college student outreach will hopefully be undertaken, as well as an effort toward more intergenerational opportunities. We will continue the monthly “Theology Pub” nights that have seemed to foster good fellowship and conversation around pertinent topics in the life of our church and nation.

Finally, we hope to (with the help and guidance of the Holy Spirit and the Next Step Forward committee) live out our church’s new mission, vision, and core values through our upcoming programming, classes, and educational outreach opportunities.

Respectfully submitted,

The Christian Education Staff
Johnny Janssen & Janelle Darst

BUILDINGS AND GROUNDS

Members: Jacob Baber, Troy Garrett, Jerry Larson, Nate Northey, Shelly Mallin & Jerry Purcell

Projects and Repairs:

Purchased new wireless microphones.

Updated electrical work by the soundboard.

Replaced 8 sidewalk squares required by the city.

Poured cement pad and installed bike racks.

Replaced entrance and exit to parking lot on Rownd St side.

Cut down dead Magnolia tree.

Held two outdoor clean up days.

Monitor the seasonal checklist on a monthly basis.

Provided set up of Fellowship Hall for various events.

Replaced lights and cleaned ceiling fans in sanctuary.

Coordinated carpet cleanings.

Served as church contact for fire and elevator inspections.

Replaced and maintained furnace filters.

Thanks to Tim and Cindy Klatt for their service and input. Thanks to Levi Moore for our yard maintenance and snow removal. Thanks to Kim Latch for being a vital and informative administrator and keeping us on track.

Respectfully submitted,

Shelly Mallin

RENTAL PROPERTY

The church owns two properties, 2101 Rownd and 1921 Madison. They are managed by Matt Good of Edge Realty. The current rents are \$875 for 2101 Rownd and \$950 for 1921 Madison.

In 2014 a mortgage of \$100,000 was taken on 1921 Madison to pay for the purchase and renovation of 2101 Rownd. As of December 2017 the mortgage payment is \$748 and balance of \$85,129 is due. The properties are valued at \$160,450 for 1921 Madison and \$114,000 for 2101 Rownd.

After expenses approximately \$7000 was realized to support the Operating budget.

The green space behind 2101 Rownd has been used for the ice cream social, several youth activities, and overflow parking on special Sundays.

Submitted by Nate Northey

OUTREACH COMMITTEE

The 2017 Outreach funds were distributed by the committee based on the priorities determined by a past congregational survey which include: **Feeding the Hungry; Helping Youth and Families; Health and Housing, and National/Global Outreach.**

Hands-on Projects supported by the congregation were: Sunday Night Supper workers who prepped, served, and cleaned up; School Supply Collection for 2 local schools including Cedar Heights Elementary, our Partner in Education, & North Cedar Elementary; Thanksgiving Food collection/cash gifts for the Northeast Iowa Food Bank; response to hurricanes-Church World Service with collected supplies for 77 Hygiene Kits and kits packed by our youth; youth packed meals for Feed My Starving Children in October; Crop Walk in October; and the Angel Tree in December. Partner in Education activities included: providing Book Readers for First Grade Classes, Pen Pals for 6 students needing to improve reading/writing skills, and supported Fun Fair Activities.

CHCPC youth and adults were supported: camp scholarships to Lakeshore Center at Okoboji for children; Jr. High scholarships to Great Escape; Sr. High scholarships to Montreat; and the Presbytery Adult Mission Trip to Hammond, LA in February helping with flood recovery.

16% of the Outreach Budget was given by Cedar Heights Community Presbyterian Church to **Presbyterian Unified Mission** which is sent to the Presbytery, Synod, and PCUSA to support the mission of our denomination.

Local Agencies financially supported this year were: Catholic Worker House; Cedar Valley Friends of the Family; Hospitality House; House of Hope; Feeding program at Salvation Army; Operation Threshold; Battered Women's Shelter; Alliance for Mental Illness; the Boys and Girls Clubs; Family and Children's Council, Sunday Supper; Adopt a Cabin at Okoboji; Place to Play Park; and Little Free Library.

National/International Agencies financially supported this year were: Feed My Starving Children; Fair Trade Coffee; Water Mission; World Vision Children; Bihembe Secondary Student Scholarships (11); Bihembe student University Scholarship (1); Mission: Hope; and Presbyterian Disaster Assistance sent for U.S. Natural Disasters and International famine/refugee crises.

Committee members were: Julianne Gassman, Rev. Dave Kivett, Sue Loy, Kellie McNally, Laurel Northey, Julian Olson, and Barb Dowd. We wish to thank the members of the Outreach Committee for their dedicated service this year.

Committee members wish to thank the congregation for their "hands-on" participation and their financial donations which made an impact on our community and the world.

Respectfully submitted,
Barbara Dowd and Sue Loy, Elders

NOMINATING COMMITTEE

Committee members for the 2017 Nominating Committee were: Jacob Baber, Ingrid Heinen, Linda Walther, Cindy Michael, Clair Brooks, Troy Garrett, Marian Larson

The committee's responsibilities were: (1) to contact potential candidates for the offices of Deacon and Elder and members for the Nominating Committee for 2018, (2) secure nominations and present Elders and Deacons nominees for election. Elders and Deacons were elected September 24 and October 22. Election of the 2018 Nominating Committee will be in April or May, 2018.

Those nominated and elected were:

Elders (to serve 3 year terms through 2020)

Christian Education – John Harris
Personnel – Pam Correll
Building and Grounds – Troy Garrett
Membership and Growth – Joan Ackerman and Jessica Parker
Youth Representative – Sara Goodenbour (1 year)

Deacons (to serve 2 year terms through 2019)

Wendy Henderson
Andy Ackerman
Linda Walther
Cindy Michael
Kay Jenkins
Kim Abbas
Sara Gottschalk (1 year term fulfilling term of Liz Miller)
Hazel VerMulm (1 year term fulfilling term of Bonnie Anderson)

Respectfully submitted,

Jacob Baber and Ingrid Heinen, co-chairs

PERSONNEL COMMITTEE

Committee Members: Jennifer Garrett, Scott Goodenbour, Don Gottschalk, Julie Rathmell

Personnel Committee activities for 2017 include the following:

1. Maintained the same staff as the previous year.
2. Recommended staff compensation to the finance committee with subsequent session approval.
3. Conducted the annual performance reviews for all paid employees in May.
4. Continued liaison connections with individual staff members.
5. Reviewed and updated all employee job descriptions.
6. Established a working calendar for completion of committee responsibilities.

Respectfully submitted,
Julie Rathmell and Don Gottschalk

STEWARDSHIP AND FINANCE COMMITTEE

MEMBERS: Eric Brodahl, Willard Jenkins, Judy Benson, Gail Carter, and Stacy Van Gorp

2018 Stewardship Campaign:

For 2018 the congregation estimated giving of \$412,192, reflecting 98.3% of our targeted budget.

Thanks to all the members of the congregation for supporting the mission of CHCPC!

2017 Financial Results:

Our 2017 receipts were \$11,955 under what was budgeted for the year, while expenditures came in under budget by \$7,806, leaving a net loss of \$4,149 for the 2017 calendar year.

Pledged giving was \$16,034 under budget and unpledged giving was \$2,002 over budget.

We were under budget by \$5,447 for Personnel. This is due to lower than expected continuing education and travel costs and less paid for custodial work than budgeted. Building and Grounds was \$5,239 over budget due to higher than expected routine maintenance and utilities costs. Christian Education was under budget by \$6,053 due to lower spending in almost every area. The main reason why Worship was over budget by \$3,441 was due to higher spending on the worship band.

Even though we ran a small loss last year, CHCPC remains in a solid financial position as we move into the new calendar year.

Stewardship of Your Time

Stewardship is more than just money. Stewardship is the time given by many of you to make this church a place that God's work is done. Our excellent staff goes above and beyond to make CHCPC a great place to worship and serve God. Our members serve on committees, teach Sunday School, help with funerals, cook and clean up meals, do yard work and replace light bulbs, sing and play instruments, greet those entering in the door, and hand out bulletins. For this work and the whole host of other work that I have forgotten, thank you. Thank you, thank you, thank you.

Respectfully submitted,

Stewardship and Finance Committee

Eric Brodahl, Chair

WORSHIP COMMITTEE

The Worship Committee's purpose is to:

- Support the staff in worship service planning and prepare the sanctuary for worship.
- Support the Music Director and worship music.
- Organize and schedule participation by members in the worship service as communion servers, children's sermon presenters, lay readers, and volunteers for special services and events).
- Seek ideas and implement changes to enhance the worship experience for members and guests.

2017 Worship Highlights:

- Average weekly attendance - 133
- Committee members prepared the sanctuary for worship by arranging for flowers each week, changing paraments throughout the year and decorating the church seasonally for Baptism Remembrance Sunday, Lent, Consecration Sunday, Advent and Christmas.
- Committee members assisted with the congregational luncheon following the annual meeting on January 29 and organized receptions following Music Sunday on April 30 and the Christmas Cantata on December 10.
- Blended services at 10 a.m. were held from Memorial Day through Labor Day.
- Single services at 10 a.m. were held on these dates/occasions - Annual Meeting January 29; Music Sunday April 30; July 30 joint service with First Presbyterian at Overman Park; Consecration Sunday November 5; Youth Christmas Program December 17; New Year's Eve Sunday worship December 31.

Goals for 2018:

- Creation of a drama team to incorporate dramas into services
- Creation of communion prep team to aid in communion preparation.

Worship Committee Members: Patty Foster, chair; Lee VerMulm, co-chair; Judy Klepfer, Karen Wagner, Kathryn Rogers, Joan Ackerman, Bonnie Anderson (Deacon Representative), Music Director Sue Feltman; Pastor Dave Kivett, Office Administrator Kim Latch.

MEMBERSHIP AND GROWTH COMMITTEE

Members who served on the committee this year were Ann Andreasen, Kate Hall, Beth Kivett, Hazel VerMulm and Judy Stiers.

Our work this year included:

- Visitor outreach.
- Worked with Randy Darst creating a new publication to be used with visitors and new members
- Kitchen work for the congregational “Meet with your Deacon” meal in January.
- Preparing and serving the annual Easter brunch.
- Hosting a weekly fellowship opportunity called Lemonade on the Lawn following each of our combined 10 a.m. summer services (Session committees signed up for a week or two to help set up.
- Hosted several “Welcome Mat” brunches for potential new members (this will be switched in 2018 to be 2- Inquirer’s Classes).
- Worked in conjunction with the Worship Committee updating our inactive/active list.

The staff liaison for this committee is Randy Darst. He is involved in helping the committee by designing publications, updating the website and designing ads for the news/TV spots.

Respectfully submitted,

Ann Andreasen and Judy Stiers, co-chairs for 2017

COMMUNICATIONS

“The Good NEWS” at Cedar Heights, the electronic newsletter is an electronic only version using ConstantContact. NEWS is in all caps, and there is a reason for that. The E-Newsletter has been formatted into sections that make up the acronym; News, Education, Worship and Service. The first edition of The Good NEWS each month is sent prior to the first Sunday of each month with information covering the upcoming month. Then each following week The Good NEWS is sent on Friday covering the upcoming week. The office prints a few of the Monthly Good NEWS for members and visitors to pickup in the commons.

The Good NEWS e-newsletters are being sent to 240 email addresses. The average open rate for email communications in all religious organizations in America, using Constant Contact, is 27.19%. For CHCPC the average email open rate for 2017 was approximately 48%, 51% of which are opened on mobile devices and 49% on computers.

We continue to use WorshipTimes.org for our website hosting. We used it again this year for stewardship pledges. This process simplifies the submission of confidential pledge information (excluding sensitive banking information, which did not go through the pledge form on the website). In 2017 some revisions to portions of the website have been made and continued updates to the site with downloadable PDF files of our bulletins as well as some other publications. Updates to the calendar of events and weekly updates to the visual slider on the homepage are made. Looking ahead Randy is looking at a redesign of the site to streamline the content and include more church member photos throughout for a more personal feel.

The commons information display (TV) has proved to be a vital communications tool for members and visitors. Displaying individual static slides in a slideshow format running 4-8 slides per week seems to work fairly well. The individually designed slides are also utilize on the website homepage and within The Good NEWS weekly email.

Towards the fourth quarter of 2017 we did some research into the costs associated with offering a live stream of our worship services. After determining the most cost effective equipment option as well as ease of use for CHCPC, we purchased a MEVO LiveStream camera, iPad, cables and necessary accessories in order to stream live via YouTube. To date, we have streamed and recorded a handful of services troubleshooting the production as we go. We are still tweaking the audio capabilities of our streams/recordings, and hope to provide satisfactory audio and video within the first few months of 2018. Then we will better communicate to the congregation where to view the live streams and recordings.

Respectfully submitted,
Randy Darst

**BOARD OF DEACONS 2017
ANNUAL REPORT**

Deacon team members 2017:

Lesley Johnson (chair), Holly Crandall (Minutes), Polly Eide, Tracy Faaerg, Adam Butler, Marion Larson, Cassie Beal (ICS Chair), Scott Goodenour, Tracy Goosen (ICS Chair), Bonnie Anderson (resigned), John Hall , Liz Miller (resigned)

It was a challenging year. We lost members for personal reasons and we added usher/greeter duties back to our list of duties. However, we keep calm and carry on as good soldiers of Christ do. It was a good year and a great privilege to share the Word and extend His love to our church family and community.

External Ministry and outreach : 2017 51st Annual Ice Cream Social,

Chaired by Cassie Beal and Tracy Goosen: All Deacon members rose to the challenge and we raised 1234.00 for the House of Hope. We feel this year was more successful than the year before because we moved it to mid-July and had better attendance.

Internal Ministry and Outreach:

- January Meet your Deacon reception hosted by session is a great ice breaker for new deacons
- January Service Fair- a great opportunity to talk with our church family about the gifts they have to offer
- We hosted five funeral luncheons: Dick Beal, Betty Meewes, Neil Whitesell, David Loy and Lu Yearling (sadly three more than the previous year). A new format introduced by Dave for how we do funerals went very well.
- Made personal contact with members in need which included:
 - Hospital, nursing home and home visits
 - Card ministry for birthdays, get well, sympathy, anniversaries, graduations and thinking of you
 - Meals offered for those in need and coordinated with the Care Team
 - Poinsettias delivered at Christmas and tulips at Easter
 - In home communion in coordination with staff and session members
- Lots and lots of Prayer. Johnny, Dave and Kim did a wonderful job of communicating with the deacon team any prayer concerns or important information

It was an honor and a pleasure to serve as a deacon for the past three years. I made many new friends and feel closer to my Lord and church family through this wonderful ministry. Thank you.

Peace,
Lesley Johnson

SUNDAY SUPPER MINISTRY

The Presbyterian Churches of the Cedar Valley (Cedar Falls First, CHCPC, Unity, Waterloo First, and Westminster) began a unified ministry called "Sunday Supper" in January 2016. The Sunday Suppers have proven to be much more than just a nutritious weekly meal. Our guests also enjoy fellowship with each other and our volunteers, as well as pastoral care, in a welcoming and comfortable environment.

We have exceptional chefs, and their skills, along with our partnership with the Northeast Iowa Food Bank, enable us to provide delicious meals while staying within a manageable budget.

Meals served (4 Sundays per month, unless otherwise indicated):

January – 376	July – 658 (5 Sundays)
February – 375	August – 581
March – 458	September – 540
April – 569	October – 873 (5 Sundays)
May – 474	November – 474
June – 485	December – 398 (3 Sundays)

TOTAL – 6,261 meals served in 2017 (an increase of 707 meals from 2016)

Chefs:

Jan Schwab and Lynda Cose
Pastor Dave Kivett
Dee Jordan
Lesley Johnson

Volunteer Leaders:

Sally Davis (also serves as Treasurer)
Jan Schwab
Pastors on a rotating basis
Kari O. Narey

Pastors:

Brad Braley	Tricia Jacobs	Dave Kivett
Dave Feltman	Johnny Janssen	Dan Voigt
Pat Gadelmann	Christine Kaplunas	Amy Wiles

Special Volunteers:

Jan and Don Schwab, as well as Lynda and Craig Cose, have been instrumental in organizing the pantry, grocery shopping, inventory control, equipment and supply purchases, troubleshooting, and many other tasks too numerous to name.

Judy and Skip Mulock were regular volunteers who helped immensely with the weekly blessing, cleanup, locking up the church, and overall nurturing of guests and volunteers.

John Wiles volunteered his time and talents from September through November to lead the Sunday Supper Singers. An average of 3 to 10 participants enjoyed singing and fellowship. Because it was difficult to maintain consistent attendance, the group disbanded.

This ministry provides a significant service to the Cedar Valley community, and we are very thankful to all our volunteers. We have been blessed with many helping hands, and Sunday Suppers are successful because of every one of you.

With blessings and gratitude, The Sunday Supper Team

TRIBUTE, MEMORIAL AND ENDOWMENT COMMITTEE

The Tribute, Memorial and Endowment Committee is established, pursuant to Church Bylaws and TM&E policies adopted by Session, for the purpose of receiving gifts and bequests to CHCPC, managing the funds contributed, and insuring that they are used to carry out the ministries of Cedar Heights Community Presbyterian Church.

The Committee consists of six members elected by the Session, plus the Pastor and the Church Treasurer. In 2017 the elected members were: Ed Rathmell, Judy Benson, Nathan Northey, Gail Carter, Greg Dietz, and Craig Foster. Ad hoc committee members nominated and approved by the Committee to provide continuity and specialized expertise was, Jerry Larson.

Three meetings of the committee were held during 2017:

January 10, April 11, November 7.

Two presentations were made in 2017:

Mother's Day Tribute gifts by Judy Benson
August 27 Endowment gifts by Ed Rathmell

Funds received this year: as of 9/30/2017

\$4127 for undesignated memorials and tribute gifts
\$ 200 for the music fund

Funds distributed this year:

\$12,654 was moved to the operating fund from the Endowment fund.
\$15,000 was moved to pay for AV equipment for the sanctuary from the current use fund.

T, M & E has also honored six members who made a pledge to leaving a legacy to the church by presenting them with a wooden cross commemorating this 100th anniversary.

The Committee has established two funds at Vanguard to invest T, M & E contributions: (1) the Current Use Fund and (2) the Endowment Fund. Donors may make unrestricted gifts to either fund. Currently, they may also designate their gifts to the Current Use Fund for use as follows: (1) Worship and Music; (2) Christian Education; (3) Buildings and Grounds; (4) Membership and Growth; (5) Mission. Still another option for donors is to underwrite an item from the Church's "Wish List." Donors may make their gifts and bequests in memory of a deceased loved one or in honor of a living person or event, such as a birthday or anniversary.

The CHCPC Endowment Account is invested in four index funds at Vanguard: Total Stock Index (Admiral), Total Bond Index (Admiral), Total International Stock Index (Admiral), and Total International Bond Index (Admiral). The year-end balance of these accounts was \$362,013.

The Current Use Account is invested only in the domestic stock and bond funds. The “mix” of stocks to bonds is approximately 61.5% equities, 35% bonds, and 3.5% short term reserves (money market). Both bonds and stocks are heavily weighted in favor domestic securities (stocks are 85% US, 15% international; bonds are 75% US and 25% international). The balance of these funds was \$80,313.

Funds that have not been transferred from our US bank account are, \$790. This brings the total to \$443,116.

Submitted by Nate Northey, TME Chair

2018 CHCPC Budget

	<u>2018</u>	<u>2017</u>
	<u>Budget</u>	<u>Budget</u>
INCOME		
Gen. Fund Inc.-Pledged	\$409,322.00	\$400,467.91
Outreach Fund Inc. -Pledged	\$2,870.00	\$4,830.80
Subtotal - Pledged Giving	\$412,192.00	\$405,298.71
Reserve for uncollected pledges	\$0.00	(\$2,110.71)
Gen. Fund Inc.-Unpledged	\$37,403.00	\$28,500.00
Memorial & Endowment Subsidy	\$13,000.00	\$12,716.00
Rent Income	\$2,100.00	\$2,100.00
Rental House Income (less \$5000 principal payments)	\$13,925.00	\$19,000.00
Fair Trade Coffee Income	\$1,000.00	\$1,000.00
Per Capita Income	\$5,100.00	\$5,000.00
Interest Income - Operating	\$140.00	\$140.00
TOTAL INCOME	\$484,860.00	\$471,644.00
DISBURSEMENTS		
PERSONNEL		
Salary & Housing - Pastor	\$84,405.00	\$82,750.00
Pension & Major Med. - Pastor	\$29,024.00	\$28,070.00
Continuing Education - Pastor	\$1,722.00	\$1,688.00
Travel - Pastor	\$1,722.00	\$1,688.00
Professional Expenses - Pastor	\$2,296.00	\$2,251.00
Subtotal - Total Pastor Compensation	\$119,169.00	\$116,447.00
Salary & Housing Assoc Pastor	\$56,839.00	\$54,339.00
Pension & Major Med. Assoc Pastor	\$19,545.00	\$17,675.00
Continuing Educ. Assoc Pastor	\$2,142.00	\$2,100.00
Travel Assoc Pastor	\$1,632.00	\$1,600.00
Professional Exp Assoc Pastor	\$1,632.00	\$1,600.00
Subtotal - Total Assoc Pastor Compensation	\$81,790.00	\$77,314.00
Salary-Dir. of Children's Ministries	\$12,292.00	\$12,051.00
Salary-Communications Coordinator	\$8,195.00	\$8,034.00
Contracted Accompanist/Section Leaders	\$9,302.00	\$9,120.00
Salary-Director of Music	\$32,309.00	\$31,675.00
Director of Music Cont Education	\$1,115.00	\$1,093.00
Director of Music Travel	\$557.00	\$546.00
Subtotal - Total Director of Music Compensation	\$33,981.00	\$33,314.00

2018 CHCPC Budget

	2018	2017
	<u>Budget</u>	<u>Budget</u>
Salary - Office Administrator	\$35,764.00	\$35,063.00
Benefits - Office Administrator	\$4,337.00	\$4,252.00
Travel - Office Administrator	\$278.00	\$273.00
Subtotal - Total Office Administrator Compensation	\$40,379.00	\$39,588.00
Salary - Bookkeeper	\$940.00	\$922.00
Salary - Sanctuary Choir Dir.	\$5,913.00	\$5,797.00
Salary - Custodian	\$7,732.00	\$7,580.00
Nursery Staff	\$3,491.00	\$3,423.00
Payroll Taxes	\$9,133.00	\$8,904.00
TOTAL PERSONNEL	\$332,317.00	\$322,494.00
ADMINISTRATION		
Telephone	\$2,228.00	\$3,228.00
Office Supplies	\$4,400.00	\$4,400.00
Postage	\$1,000.00	\$1,400.00
Copier	\$5,100.00	\$5,100.00
Computer Support	\$600.00	\$600.00
Bank/Returned Item Fees	\$250.00	\$250.00
Per Capita Expense	\$12,989.00	\$12,722.00
TOTAL ADMINISTRATION	\$26,567.00	\$27,700.00
BUILDING AND GROUNDS		
Routine Maintenance	\$8,400.00	\$8,400.00
Custodial Supplies	\$1,200.00	\$1,200.00
Utilities & Internet	\$8,100.00	\$7,100.00
Lawn Mowing	\$3,800.00	\$3,800.00
Snow Removal	\$1,300.00	\$1,300.00
Insurance	\$9,800.00	\$9,800.00
Rental House Expense	\$5,226.00	\$4,400.00
Interest Expense	\$3,900.00	\$3,900.00
TOTAL BUILDINGS & GROUNDS	\$41,726.00	\$39,900.00
CHRISTIAN EDUCATION		
Children's S.S. Curric	\$700.00	\$700.00
Children's VBS	\$900.00	\$900.00
Children's Wed. Night Expense	\$2,200.00	\$2,200.00
Children's Supplies	\$300.00	\$300.00

2018 CHCPC Budget

	2018	2017
	<u>Budget</u>	<u>Budget</u>
Children's Equipment	\$100.00	\$100.00
Children's Volunteer Training	\$100.00	\$100.00
Christian Ed. Misc.	\$800.00	\$800.00
Youth Curriculum	\$600.00	\$600.00
Youth Supplies	\$2,500.00	\$2,500.00
Seasonal/Special Programs	\$300.00	\$300.00
Youth Relational Ministry	\$200.00	\$200.00
Young Adult Ministry	\$100.00	\$100.00
Youth Transportation	\$1,715.00	\$1,715.00
Youth Chaperones	\$1,715.00	\$1,715.00
Adult Programs	\$800.00	\$800.00
Library and Adult Periodicals	\$100.00	\$100.00
TOTAL CHRISTIAN EDUCATION	\$13,130.00	\$13,130.00
WORSHIP		
Easter Brass/Cantata Instrumentalists	\$1,650.00	\$1,500.00
Choral/Special Music	\$4,000.00	\$3,000.00
Worship Band	\$4,000.00	\$2,800.00
Piano/Organ Repair	\$600.00	\$600.00
CCLI License Fee	\$420.00	\$420.00
Bulletins	\$300.00	\$250.00
Substitute Organist	\$1,500.00	\$1,200.00
Children's Music	\$100.00	\$100.00
Worship Misc.	\$1,200.00	\$1,200.00
Pulpit Supply	\$600.00	\$600.00
TOTAL WORSHIP	\$14,370.00	\$11,670.00
MEMBERSHIP & GROWTH		
Media	\$3,550.00	\$3,550.00
Inquirer's/New Members	\$250.00	\$250.00
Fellowship	\$1,950.00	\$1,950.00
TOTAL MEMBERSHIP & GROWTH	\$5,750.00	\$5,750.00

2018 CHCPC Budget

	<u>2018 Budget</u>	<u>2017 Budget</u>
OUTREACH		
Global Categories	\$24,370.00	\$24,370.00
Hunger	\$7,240.00	\$7,240.00
Helping Youth & Families	\$7,700.00	\$7,700.00
Health & Housing	\$6,280.00	\$6,280.00
Other	\$3,410.00	\$3,410.00
TOTAL OUTREACH	\$49,000.00	\$49,000.00
STEWARDSHIP & FINANCE		
Stewardship/Finance Supplies	\$500.00	\$500.00
Strategic Planning Expenses	\$1,500.00	\$1,500.00
TOTAL STEW./FINANCE	\$2,000.00	\$2,000.00
TOTAL DISBURSEMENTS	\$484,860.00	\$471,644.00
TOTAL INCOME (LOSS)	\$0.00	\$0.00

DR. DAVE KIVETT TERMS OF CALL

	2018
Cash Salary	37,642
Housing Allowance	40,800
Subtotal Salary and Housing	78,442
Self-employment 50% Social Security Reimbursement	5,963.03
	7.60%
Deferred Compensation	
403(b) Contribution	-
Other Employee paid deferred compensation (childcare)	-
Dental Insurance	-
Medical Reimbursement	-
Total Medical Supplement	-
Subtotal Deferred Compensation	-
Subtotal	84,405
Retirement 11% of basis	8,629
Death & Disability 1% of basis	784
Major Medical 25% of FT basis	19,611
Board of Pensions (37% x Subtotal Salary & Housing)	29,024
Total Salary and Benefits	113,429
Travel Reimbursement	1,722
Professional Expenses	1,722
Continuing Education	2,296
Total Terms of Call	119,169

REV. JOHNNY JANSSEN TERMS OF CALL

	2018
Cash Salary	40,583
Housing Allowance	12,240
Subtotal Salary and Housing	52,823
Self-employment 50% Social Security Reimbursement	4,016
	7.60%
Deferred Compensation	
403(b) Contribution	-
Other Employee paid deferred compensation (childcare)	-
Dental Insurance	-
Medical Reimbursement	-
Total Medical Supplement	-
Subtotal Deferred Compensation	-
Subtotal	56,839
Retirement 11% of basis	5,811
Death & Disability 1% of basis	528
Major Medical 25% of FT basis	13,206
Board of Pensions (37% x Subtotal Salary & Housing)	19,545
Total Salary and Benefits	76,383
Travel Reimbursement	1,632
Professional Expenses	1,632
Continuing Education	2,142
Total Terms of Call	81,789

TWO YEAR FINANCIAL COMPARISON

2017/2018

This report is a summary of the budget/actual results for the 2017 calendar year and the approved 2018 budget

<u>GENERAL</u>	<u>2017 Budget</u>	<u>2017 Actual</u>	<u>2018 Budget</u>
INCOME			
General Fund Pledged	\$400,467.91	\$384,485.57	\$409,322.00
Outreach Fund Pledged	\$4,830.80	\$4,779.00	\$2,870.00
Reserve for Uncollected Pledges	(\$2,110.71)	\$0.00	\$0.00
General Fund Unpledged	\$28,500.00	\$30,501.91	\$37,403.00
Outreach Fund Unpledged	\$0.00	\$1,108.00	\$0.00
Memorial & Endowment Subsidy	\$12,716.00	\$12,654.00	\$13,000.00
Rent Income	\$2,100.00	\$1,760.00	\$2,100.00
Rental House Income	\$19,000.00	\$19,191.05	\$13,925.00
Fair Trade Coffee Income	\$1,000.00	\$506.21	\$1,000.00
Per Capita Income	\$5,000.00	\$4,147.28	\$5,100.00
Interest Income - Operating	\$140.00	\$143.38	\$140.00
Centennial Income	\$0.00	\$113.00	\$0.00
Other Income Sources	\$0.00	\$300.00	\$0.00
TOTAL INCOME	\$471,644.00	\$459,689.40	\$484,860.00
DISBURSEMENTS			
Pastoral Contract	\$116,447.00	\$118,082.05	\$119,169.00
Associate Pastor	\$77,314.00	\$74,751.92	\$81,790.00
PNC Search Exp & Moving Allow	\$0.00		
Early Childhood Planning	\$12,051.00	\$12,051.12	\$12,292.00
Outreach & Web Design	\$8,034.00	\$8,034.00	\$8,195.00
Contracted Accomp./Section Leaders	\$9,120.00	\$9,020.53	\$9,302.00
Director of Worship & Music	\$33,314.00	\$31,905.80	\$33,981.00
Office Administrator	\$39,588.00	\$39,457.52	\$40,379.00
Other Staff	\$26,626.00	\$23,744.20	\$27,209.00
Administration Office	\$27,700.00	\$26,571.35	\$26,567.00
Buildings & Grounds	\$39,900.00	\$45,139.42	\$41,726.00
Christian Education	\$13,130.00	\$7,077.07	\$13,130.00
Worship	\$11,670.00	\$15,110.80	\$14,370.00
Membership & Growth	\$5,750.00	\$4,189.82	\$5,750.00
Global Categories	\$24,370.00	\$21,959.60	\$24,370.00
Hunger	\$7,240.00	\$8,100.00	\$7,240.00
Helping Youth & Families	\$7,700.00	\$7,600.00	\$7,700.00
Health & Housing	\$6,280.00	\$6,300.00	\$6,280.00
Other	\$3,410.00	\$4,308.14	\$3,410.00
Stewardship & Finance	\$2,000.00	\$434.89	\$2,000.00
TOTAL DISBURSEMENTS	\$471,644.00	\$463,838.23	\$484,860.00
REVENUE OVER DISBURSEMENTS	\$0.00	-\$4,148.83	\$0.00